

Title: District Materials Supervisor	Effective Date: May 11, 2012	Grade: XVII	Job Category: Professional
Prior Title: District Materials Supervisor	Prior Effective Date: October 20, 2011	Grade: XVII	Page: 1 of 1

CHARACTERISTICS OF WORK

Under the direction of the Materials Area Engineer, this position represents the Materials Division in each District. The position provides materials training, advice and recommendations upon request or when needed by District personnel, supervises DMS lab and District Laboratory Technician, performs IAS sampling and testing, performs assigned materials inspection and sampling duties, and monitors and troubleshoots potential materials field application problems.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Provide District personnel materials assistance, training, advice, and/or recommendations as assigned, requested, or needed throughout the assigned District.
- Supervise the DMS laboratory and District Laboratory Technician.
- Monitor, troubleshoot, and/or report potential materials field application problems.
- Perform IAS sampling and testing of materials at project locations throughout the assigned District.

MINIMUM REQUIREMENTS

The educational equivalent to a bachelor’s degree in civil engineering from an ABET accredited college or university, with at least four years of experience in highway and/or bridge construction, maintenance, and/or materials; or the educational equivalent to a diploma from an accredited high school, with a minimum of ten years experience in construction, maintenance, and/or materials sampling and testing. Certification in two of the following of the Technician Program at the Mack-Blackwell Rural Transportation Study Center, or equivalent certification: Soils/Earthwork, Asphalt Plant and Field Testing, Portland Cement Concrete Testing, or Portland Cement Concrete Strength Testing. Valid driver’s license.

(“EAC of ABET” means Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology.)

(“Accredited” means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)

