

Title: Environmental Technician	Effective Date: May 11, 2012	Grade: IX	Job Category: Technician
Prior Title: Environmental Technician	Prior Effective Date: May 20, 2011	Grade: IX	Page: 1 of 1

CHARACTERISTICS OF WORK

Under general supervision, this position assists the Environmental Division in collection of information for environmental and mitigation documents including, but not limited to, collecting data and conducting field work associated with environmental processes, procedures and commitments.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Collect data for environmental documents. Assist professional staff with environmental work such as archeological fieldwork, wetland mitigation, noise investigations, wetland delineations, wildflower plantings and other environmental fieldwork.
- Assist the Division in the facilitation of all aspects of wetland mitigation projects.
- Assist the professional staff in the preparation of environmental reports and NEPA documents.
- Assist in the maintenance and record keeping of motorized and non-motorized equipment and vehicles.

MINIMUM REQUIREMENTS

The educational equivalent to a diploma from an accredited high school. Ability to interpret and apply Department policies and procedures. Valid driver's license. Statewide travel. Two years experience in work associated with environmental processes, procedures or commitments.

("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)

