

Title: <b>Geotechnical Aide II</b>	Effective Date: May 11, 2012	Grade: VII	Job Category: Technician
Prior Title: Geotechnical Aide II	Prior Effective Date: December 7, 2009	Grade: VII	Page: 1 of 1

*CHARACTERISTICS OF WORK*

This position is responsible for assisting in the setup, drilling, sampling and providing records of field operations for subsurface investigation units.

*EXAMPLES OF WORK*

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Lay out, assemble and disassemble drill rods and bits.
- Lay out field tests, locations and elevations of test borings.
- Prepare logs of data collected by geotechnical operations.
- Identify, label and prepare samples for transfer to laboratory.
- Operate vehicle, assist in drilling operations, clean up and other assigned duties.

*MINIMUM REQUIREMENTS*

The educational equivalent to a diploma from an accredited high school. Knowledge of field drilling operations and sampling procedures. Ability to read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, and to respond to official inquiries, and to make entries on reports and records. Constant statewide travel. Valid Class A commercial driver's license with tanker ("N") endorsement. Pre-employment drug test required and subject to additional drug/alcohol testing according to the provisions of the AHTD Drug and Alcohol Testing Program.

*("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)*

