

Title: <b>Investigator</b>	Effective Date: May 11, 2012	Grade: XIII	Job Category: Protective Services
Prior Title: Investigator	Prior Effective Date: September 8, 2008	Grade: XIII	Page: 1 of 1

*CHARACTERISTICS OF WORK*

Under general supervision, this position is responsible for conducting investigations involving the enforcement of state laws for motor fuel/ special motor fuels; those laws regulating commercial and private non-passenger transportation within the state and specific internal/external investigations when necessary.

*EXAMPLES OF WORK*

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Work independently or in conjunction with other employees to develop evidence leading to the assessment of taxes, penalties and/or prosecution of individuals in violation of state statutes.
- Prepare detailed evidentiary reports and other written communications.
- In addition to full and complete law enforcement authority, powers, duties and responsibilities, the position is responsible for investigating infractions of all laws pertaining to axle and gross weights; the movement of oversize loads and/or vehicles; vehicle licensing and operator/ chauffeur licensing; motor fuel taxes, special distillate motor fuel taxes, and the interstate or intrastate shipment of bulk amounts of same; the intrastate and interstate transportation of hazardous materials; traffic, placing special emphasis on commercial and private non-passenger transportation vehicles; those revenues prescribed by the Arkansas Commissioner of Revenues, acting as his agents.

*MINIMUM REQUIREMENTS*

The educational equivalent to a diploma from an accredited high school. Intermediate certification by the Commission on Law Enforcement Standards and Training and a minimum of six years of continuous employment as an officer with AHP. Must hold the rank of Sergeant or above with a minimum of two (2) years of in-rank experience. High degree of experience in the enforcement and regulation of commercial motor vehicles. Subject to additional drug/alcohol testing according to the provisions of the AHTD Drug and Alcohol Testing Program.

*("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)*

