

Title: <b>Janitor</b>	Effective Date: July 1, 1983	Grade: IV	Job Category: Service-Maint.
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### CHARACTERISTICS OF WORK

Under general supervision, this position is responsible for janitorial activities, such as mopping, buffing, stripping and waxing floors, etc.

### EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Mop floors.
- Buff floors.
- Strip and wax floors.
- Miscellaneous such as emptying trash.
- Move furniture occasionally.
- Maintain furniture occasionally.

### MINIMUM REQUIREMENTS

Ability to read and write.