

Title: <b>Section Head - Traffic Safety</b>	Effective Date: May 20, 2011	Grade: XVIII	Job Category: Professional
Prior Title: Staff Traffic Safety Engineer	Prior Effective Date: October 18, 2010	Grade: XIX	Page: 1 of 1

*CHARACTERISTICS OF WORK*

Under the direction of the Division Head, this position is responsible for the management and supervision of the Traffic Safety Section.

*EXAMPLES OF WORK*

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Organize, direct and provide technical supervision regarding the Department's database on state-wide traffic crashes.
- Oversee the railroad safety program and coordinate any railroad involvement on construction projects.
- Analyze federal and state traffic safety laws and requirements to maintain policies and procedures for the Department.

*MINIMUM REQUIREMENTS*

The educational equivalent to a bachelor's degree from an accredited college or university in related field. Working knowledge of the traffic crash database. Traffic safety experience and demonstrated supervisory experience. Ability to interpret and apply Department policies and procedures.

*("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)*