

Title: <b>Traffic Services Specialist</b>	Effective Date: May 11, 2012	Grade: XVI	Job Category: Paraprofessional
Prior Title: Traffic Services Specialist	Prior Effective Date: October 18, 2010	Grade: XVI	Page: 1 of 1

### *CHARACTERISTICS OF WORK*

This position is accountable for assisting the State Maintenance Engineer to ensure that signing, striping, traffic control planning, and manufacturing of signs are done in a safe, timely manner and in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).

### *EXAMPLES OF WORK*

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Assist in scheduling signing and striping operations.
- Provide assistance to field supervisors in the resolution of technical problems or in the interpretation of specifications concerning signing or striping projects.
- Prepare and/or provide for the preparation of signing and striping plans.
- Develop traffic control plans for highway construction projects.
- Provide signing and pavement marking expertise to Districts as requested.

### *MINIMUM REQUIREMENTS*

The educational equivalent to a bachelor's degree from an accredited college or university in related field plus six years related experience, OR the educational equivalent to a diploma from an accredited high school and a minimum of ten years experience in related field. Knowledge of procedures used in logging roads and preparing plans for signing and striping projects. Thorough knowledge of the Manual on Uniform Traffic Control Devices (MUTCD).

*("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)*

