

Title: Transportation Planner	Effective Date: May 20, 2011	Grade: XIII	Job Category: Professional
Prior Title: Transportation Planner	Prior Effective Date: October 18, 2010	Grade: XIII	Page: 1 of 1

CHARACTERISTICS OF WORK

This position is responsible for conducting transportation planning analysis, assisting in management of federally sponsored transportation planning and assisting in statewide, corridor, project level planning studies and public transportation.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Conduct studies of proposed transportation improvement projects.
- Conduct site impact analysis of proposed development.
- Utilize computer software to develop illustrations for reports and presentations.
- Assist in the development and utilization of geographic information systems and urban transportation models.
- Develop, coordinate and administer car and vanpooling, and transit development programs.

MINIMUM REQUIREMENTS

The educational equivalent to a bachelor's degree from an accredited college or university in transportation planning or related field. Experience in advanced urban and transportation planning methods and techniques. Demonstrated ability to utilize Microsoft Word, Excel, Access, and PowerPoint. Familiarity with MicroStation desired. Knowledge of the Department's organization, and the ability to interpret and apply Department policies, operations and procedures.

("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)