

**City of Eureka Springs  
Transit System**



**REQUEST FOR LETTERS OF INTEREST**

Notice is hereby given that Eureka Springs Transit System (“ESTS”) is seeking letters of interest from qualified Construction Management firms for administrative and management services during the construction of (1) the Planer Hill Park & Ride Transfer Station and (2) the Transit Maintenance Facility Expansion. The successful firm will act as ESTS’s agent during the pre-construction and construction phases.

The Construction Manager Agent (“CMA”) will coordinate and monitor the various trade contractors who will have contracted directly with ESTS following competitive bidding pursuant to all relevant state and federal procurement laws and regulations.

The work will generally consist of providing Project Management for:

1. Planer Hill Park & Ride Transfer Station will consist of site preparation, utilities and construction of an approximately 1,000 SF masonry building.
2. Addition to Vehicle Maintenance Building will consist of site preparation, utilities and construction of approximately 4,000 SF metal building.

These projects include federal funds along with review and approval of the work by the Arkansas State Highway and Transportation Department. All work and contract requirements shall conform to requirements of the Federal Transit Administration and the Arkansas State Highway and Transportation Department.

A letter of interest, together with general information on the firm, the firm’s brochure showing experience in similar work, Form SF-330, and a resume of key personnel to be assigned to the project should be addressed to:

Eureka Springs Transit System  
ATT: Lamont Richie, Director  
137 W. Van Buren  
Eureka Springs, AR 72632

Five (5) sets of responses must be received no later than 4:30 p.m. (CST) on Tuesday, October 13, 2009. Any responses received after this deadline will not be considered.

After a review of all letters of interest received, selected firms will be furnished a scope of work and will be requested to submit proposals for accomplishing the work.

Notice of Non-Discrimination: The Eureka Springs Transit System (“ESTS”) complies with the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964 and other federal equal opportunity laws and therefore does not discriminate on the basis of race, sex, color, age, national origin, religion, or disability, in admission or access to and treatment in ESTS’s programs and activities, as well as ESTS’s hiring or employment practices. Contact: Lamont Richie, Director, 137 W. Van Buren, Eureka Springs, AR 72632, (479) 253-9572, Email to [lrchie@cityofeurekasprings.org](mailto:lrchie@cityofeurekasprings.org).

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape, and in Braille.