

**Area Agency on Aging of Southeast AR
Transit System**

REQUEST FOR LETTERS OF INTEREST

Notice is hereby given that Area Agency on Aging of Southeast Arkansas (AAASEA) *dba* Southeast Arkansas Transportation (SEAT) is seeking letters of interest from qualified engineering or architectural firms (Firm) for design and construction related services for a parking facility to be located on SEAT property in Pine Bluff, Arkansas. The successful firm will act as AAASEA's agent during the pre-construction and construction phases.

The work will generally consist of providing environmental studies and documentation, geotechnical studies, surveying, design and plans and specifications, and construction inspection services.

Proposed Parking Facility will consist of site preparation, utilities and construction of an approximately 17,000 square foot lighted parking lot with fencing.

These projects include federal funds along with review and approval of the work by the Arkansas State Highway and Transportation Department. All work and contract requirements shall conform to requirements of the Federal Transit Administration and the Department.

A letter of interest, together with general information on the Firm, the Firm's brochure showing experience in similar work, Form SF-330, and a resume of key personnel to be assigned to the project should be addressed to:

SEAT
ATTN: Tony Barr,
Transportation Officer
P.O. Box 8569
Pine Bluff, AR 71611

Three (3) sets of responses must be received no later than 5 p.m. (CDT) on Friday, March 31, 2017. Any responses received after this deadline will not be considered.

After a review of all letters of interest received, selected firms will be furnished a scope of work and requested to submit proposals for accomplishing the work.

NOTICE OF NONDISCRIMINATION The Area Agency on Aging of Southeast Arkansas (AAASEA) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the AAASEA does not discriminate on the basis of race, sex, color, age, national origin, religion, disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the AAASEA programs and activities, as well as the AAASEA hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the AAASEA nondiscrimination policies may be directed to **Tony Barr, Title VI Coordinator, 709 E 8th-Pine Bluff, AR. 71601** 870-543-6300/Voice/TTY870-543-6339 or the following email address: tbarr@aaasea.org.

Free language assistance for Limited English Proficient individuals is available upon request.

This notice is available from the Title VI Coordinator in large print, on audiotape and in Braille.