

**ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT
APPLICATION FOR UTILITY PERMIT**

Part I - TO BE COMPLETED BY UTILITY OWNER Date _____

Name _____ Telephone No. _____

Address _____
Street City State Zip Code

The undersigned requests permission to install or maintain facilities, as described below, located on the right of way of Highway No. _____ in _____ County, Arkansas, near the City of _____

TYPE AND DESCRIPTION OF FACILITIES:

Telephone__ Gas__ Water__ Sewer__ Power__ Television__ Aerial__ Buried__ Parallel__ Crossing__
Size_____ Length_____ Working Press_____ Design Press_____

LOCATION _____

The location and description of the proposed facilities are shown in more detail on the plans attached to this application.

It is understood and agreed that any installation or work covered by any permit issued as a result of this application shall be subject to State Law and the applicable rules and regulations prescribed by the Arkansas State Highway Commission. Work performed under such permit shall constitute full acceptance of all applicable requirements of such Laws, rules, regulations, and the specific terms and provisions as set forth in or attached to the Permit. All work shall be completed to the satisfaction of the District Engineer.

Signature _____, Title _____

Print Signature _____

Part II - TO BE COMPLETED BY AHTD DISTRICT ENGINEER

Amount of Deposit Required \$ _____ Route _____ Section _____

Deposit Enclosed Yes _____ No _____ Pavement Cut Approved Yes _____ No _____ Bridge Attach _____

Highway Improvement Proposed? Yes _____ NO _____ Job Number _____

In situations where the proposed facilities will be located in the ditch line or more than five (5) feet from the right of way line, please explain _____

Recommended _____
Date District Engineer

District _____

Part III - TO BE COMPLETED BY AHTD UTILITIES SECTION

Permit No. UD _____

Route _____ Section _____

County _____

Deposit \$ _____ By Bond/Check

All utility facilities must be installed and/or adjusted in accordance with the State's Utility Accommodation Policy. Listed below is a summary of the minimum information needed on plans for Utility Permits.

1. Permit will be issued only to the permanent utility owner, who shall be considered solely responsible for operation and maintenance of the facility.
2. Plans of proposed installation or work do not have to be scaled drawings; but must show the following:
 - (a) Owner's name, north arrow, highway centerline, pavement edge, right of way Lines and scale if used.
 - (b) The distance at intervals showing variations in proposed location of the facility from right of way Line, centerline, and edge of pavement particularly where the right of way width changes.
 - (c) Length of installation or work area parallel to roadway with minimum depths shown. The Location must be referenced to highway stationing, road or street intersection, highway bridge, or other fixed reference point.
3. Profile of proposed highway crossing must show the following:
 - (a) Centerline of roadway, width of pavement, right of way lines, and the general profile of roadside ditches.
 - (b) Depth of facility below ditch lines and centerline of roadway.
 - (c) Details and features of the proposed installation including casing, conduit, ducts, manholes, vents, markers, pedestals, etc., as applicable. When casing, conduit, and ducts do not extend the full width of the right of way, the distances out from each side of the centerline must be shown. The location of manholes, vents, markers, and pedestals must be shown by a distance out from the centerline and the right of way line.
 - (d) Plans must show how the crossing will be installed; boring, tunneling, etc. (All boring shall be by the dry bore method.) (No pavement cut will be allowed without prior approval of the District Engineer.)
 - (e) Minimum clearances over roadway and pole locations on aerial crossings.
4. When high pressure pipe lines are involved, furnish the information necessary to comply with the D.O.T. pipeline safety standards, such as class location, operating pressure, design pressure, wall thickness of pipe, pipe grade, yield strength, etc.
5. Any nonmetallic material buried on highway right of way, either parallel to or crossing the roadway, shall have an approved identification wrap of detectable tape or wire in order that its presence can be determined by metal locators or other suitable devices.
6. When bridge attachments are requested, detailed drawings of the method of attachment must be furnished.
7. Four (4) sets of plans are required with all applications submitted to the District Engineer.

This application is to be used only when the utility is requesting permission to install new facilities or perform maintenance work on existing facilities. If utility adjustments or relocations are required by new highway construction or reconstruction projects, sit correspondence and plans must be submitted to the Chief to the Utilities Section, Right of way Division.